



JACK O'CONNELL
State Superintendent of Public Instruction

CALIFORNIA
DEPARTMENT
OF
EDUCATION

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March 5, 2003

To: FY 2002-2003 225/231 Funded Agencies

From: JACK O'CONNELL
State Superintendent of Public Instruction

Subject: Release of Federal Carryover Funds for Technology Plan and Implementation

Congratulations on being awarded additional adult education funding. The *Budget Act of 2002* provides authority for the California Department of Education (CDE) to access \$18 million in carryover funds from our federal adult education program under the Workforce Investment Act, Title II: Adult Education and Family Literacy Act. We already allocated approximately \$6,550,000 of federal adult education carryover funds to support, within the allowable limits, earned benchmarks from the 2001-02 program year. We will be distributing the remaining funds in a fair and equitable manner to reward agencies that have satisfied all requirements of the federal adult education program, and to help build capacity for the future. Specifically, we will be allocating the remaining funds to address three areas: (1) Adult Basic Education, (2) Core Performance Follow-up Surveys, and (3) Technology Plans. This grant award is for the development or implementation of technology plans.

Effective January 1, 2002, California Education Code section 51871.5(a) requires each school district to have an education technology plan prior to receiving any grant awards from CDE that provide funding for technology-based materials, equipment, systems, or networks. In furtherance of this requirement, funds are being made available to your agency to create and to implement a technology plan. All agencies are required to submit a technology plan before they may receive grant funds to implement the technology plan. Agencies that have previously submitted a technology plan under EL Civics may substitute that plan for this requirement.

Enclosed is the actual calculation of your Technology Plan and Implementation award as well as detailed instructions. **Please sign and return the grant award form by April 4, 2003. In order to receive funding for this award, you must submit for approval your technology plan (if required) and budget by May 5, 2003.** This is a one-time grant and you must be able to prove to CDE auditors that you have expended the funds by September 30, 2003.

Return the signed grant award form to:

California Department of Education
Adult Education Office
660 J Street, Suite 400
Sacramento, CA 95814
ATTN: Susanne Brabec, 225/231 Analyst

Please direct questions regarding this letter to your regional consultant at (916) 322-2175.